

Tuesday, 27 June 2023

OVERVIEW AND SCRUTINY BOARD

A meeting of **Overview and Scrutiny Board** will be held on

Wednesday, 5 July 2023

commencing at **5.30 pm**

The meeting will be held in the Grace Murrell Room C, Riviera International Conference Centre, Chestnut Avenue, Torquay TQ2 5LZ

Members of the Committee

Councillor Billings (Chairman)

Councillor Douglas-Dunbar

Councillor Bryant

Councillor Cowell (Vice-Chair)

Councillor Harvey

Councillor Joyce

Councillor Law

Councillor Maddison

Councillor Twelves

Together Torbay will thrive

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, Town Hall, Castle Circus, Torquay, TQ1 3DR

Email: governance.support@torbay.gov.uk - www.torbay.gov.uk

OVERVIEW AND SCRUTINY BOARD AGENDA

1. **Apologies**
To receive apologies for absence, including notifications of any changes to the membership of the Board.
2. **Minutes** (Pages 4 - 8)
To confirm as a correct record the minutes of the meeting of the Board held on 15 March 2023.
3. **Declarations of Interest**
 - a) To receive declarations of non pecuniary interests in respect of items on this agenda

For reference: Having declared their non pecuniary interest members may remain in the meeting and speak and, vote on the matter in question. A completed disclosure of interests form should be returned to the Clerk before the conclusion of the meeting.
 - b) To receive declarations of disclosable pecuniary interests in respect of items on this agenda

For reference: Where a Member has a disclosable pecuniary interest he/she must leave the meeting during consideration of the item. However, the Member may remain in the meeting to make representations, answer questions or give evidence if the public have a right to do so, but having done so the Member must then immediately leave the meeting, may not vote and must not improperly seek to influence the outcome of the matter. A completed disclosure of interests form should be returned to the Clerk before the conclusion of the meeting.

(Please Note: If Members and Officers wish to seek advice on any potential interests they may have, they should contact Governance Support or Legal Services prior to the meeting.)
4. **Urgent Items**
To consider any other items that the Chairman decides are urgent.
5. **Budget Monitoring Outturn 2022/2023** (To Follow)
To consider the Budget Monitoring Outturn Report and make recommendations to the Cabinet.

(Note: Ian Rowswell (Deputy Director of Finance), Malcolm Coe (Director of Finance) and Councillor Lewis (Cabinet Member for Place Services and Economic Growth and Deputy Leader of the Council) will be present for this item.)
6. **Internal Audit Review of Torbay Food and Music Festival Process Review** (Pages 9 - 17)
To review the background to the cancellation of the Torbay Food and Music Festival and the reasons behind the cancellation and what can be learned from this for future events.

(Note: Malcolm Coe (Director of Finance), Lisa Tuck (Divisional Director Economy, Environment and Infrastructure) and Councillor Chris Lewis (Cabinet Member for Place Services and Economic Growth and Deputy Leader of the Council) will be in attendance for this item.)

7. Cost of Living Crisis Funding

(Page 18)

To review the funding received and allocated from the Government to support the cost of living crisis and if this resulted in meeting the intended objectives.

(Note: Malcolm Coe (Director of Finance), Tara Harris (Divisional Director Community and Customer Services), Councillor Chris Lewis (Cabinet Member for Place Services and Economic Growth and Deputy Leader of the Council) and Councillor Tranter (Cabinet Member for Adult and Community Services, Public Health and Inequalities) will be present for this item.)

8. Operation of Overview and Scrutiny

(Pages 19 - 27)

To consider a report on the operation Overview and Scrutiny and how it will operate.

(Note: Matt Fairclough-Kay (Director of Corporate Services) will be present for this item.)

9. Initial Overview and Scrutiny Work Programme 2023/2024

(Pages 28 - 50)

To approve the initial Work Programme for the Overview and Scrutiny Board and note the emerging Work Programmes for the Children and Young People's Overview and Scrutiny Sub-Board and the Adult Social Care and Health Overview and Scrutiny Sub-Board.

Meeting Attendance

Please note that whilst the Council is no longer implementing Covid-19 secure arrangements attendees are encouraged to sit with space in between other people. Windows will be kept open to ensure good ventilation and therefore attendees are recommended to wear suitable clothing.

If you have symptoms, including runny nose, sore throat, fever, new continuous cough and loss of taste and smell please do not come to the meeting.